Approved For Release 2003/06/12 : CIA-RDP80B01676R001300010036-0

62-5140

19 July 1962

SUBJECT: Transmittal of Information on CIA Covert or Clandestine Activities

1. It is the policy of the Agency to restrict to the greatest possible degree, on a strict "need-to-know basis," knowledge of covert or clandestine activities conducted by the Agency, to place as little of this information as possible in memoranda prepared for issuance outside the Agency, and to insure that any information released (regardless of degree of classification) is strictly for the use of the heads of other departments and agencies, or those officers of other agencies with a distinct need to know.

2. To insure that this policy is rigidly adhered to, the following channels will be used for transmittal of information on covert and clandestine activities:

a. Such information requested by the White House staff will be coordinated with the DD/P and channeled through the DCI or DDCI.

b. Such information for the President's Foreign Intelligence Advisory Board will be channeled through the Office of the Executive Director.

c. Such information for the Congress will be coordinated with the DD/P and channeled through the DCI or DDCI.

d. Such information for any other agencies of the Government will be channeled through the Deputy Director (Plans).

3. In the event requests for information on covert or clandestine activities reach the Agency through other than normal communications channels, clearances will be obtained from the DD/P prior to taking action, and the channels established in paragraph 2 above will be used for subsequent transmittals.

Marshall S. Carter
Lieutenant General, USA
Deputy Director

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1 - DDCI
1 - ER
1 - Chief, TFW

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Executive Registry
62-5140

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(CLASSIFICATION)

CENTRAL INTELLIGENCE AGENCY

EXECUTIVE MEMORANDUM

OFFICE OF THE DIRECTOR

EXECUTIVE MEMORANDUM No. 13

DATE 19 July 1962

MEMORANDUM FOR:

DEPUTY DIRECTOR (PLANS)
DEPUTY DIRECTOR (INTELLIGENCE)
DEPUTY DIRECTOR (RESEARCH)
DEPUTY DIRECTOR (SUPPORT)
COMPTROLLER
INSPECTOR GENERAL
GENERAL COUNSEL
ASSISTANT DIRECTOR
FOR NATIONAL ESTIMATES

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